

Join the Armstrong team...
...work, learn, grow!



 **Armstrong Bank**

We're All About YOU!

EMPLOYMENT APPLICATION

- Our History -

At Armstrong Bank we attribute our phenomenal success to our pride in providing excellent customer service, the dedication of our staff and management, and the invaluable support of our owners in assuring that Armstrong Bank meets the financial service needs of the communities we serve. Armstrong Bank was chartered in Vian, Oklahoma in 1909 and has been owned by the Armstrong family since 1922. We are one of the few family-owned banks still in operation.

Our major emphasis is the need we fulfill for strong community oriented banking. The American Banker's Association Education Foundation and the Oklahoma Banker's Association have recognized us for our community outreach programs. We provide full service banking at all locations which includes: mortgage lending, investment & brokerage services and online banking. We continue to utilize new and proven technologies to improve customer service in all our market areas.

At Armstrong Bank, we build strong communities, one customer at a time, and plan to provide the level of service our customers deserve and expect by hiring the best employees available!

- Compensation & Benefits -

We want you to take care of our customers like they belong to you, so when you foster that kind of dedication and loyalty, we plan to take care of you!

Armstrong Bank offers an appealing pay and benefits package that is one of the best in our community.

- Employee Development -

Becoming a new Armstrong Bank employee is only the beginning! We provide in-house training to get you off to a running start, then opportunities for continuing education in your field to help you grow into a more valuable, and more valued member of our team.

Employee development is so important it's part of our Mission Statement: "At Armstrong Bank we will provide a stable working environment which is satisfying, rewarding, and offers career growth opportunities to all employees."

- Growth Opportunities -

Growth opportunities are available for all employees, and we are an equal opportunity employer that rewards hard work and dedication with recognition and the ability to climb our corporate ladder.

- Get Ready to be Involved -

If you're looking for a place where hard work pays off and extra effort is recognized, look no further!

Armstrong Bank encourages our employees to be a part of the community they live in by joining community organizations and looking for ways to make a difference. If you love people, if you enjoy community involvement, and if you are fulfilled by making somebody else's day, then we're the place for you. We know that if you feel important and appreciated, so will our customers!

***Work where
everybody counts...
employees,
customers,
communities!***

Join the team...

EMPLOYMENT HISTORY

Various Federal, State and local laws prohibit discrimination based on race, color, sex, religion, national origin, ancestry, age, disability or marital status. Armstrong Bank is an equal opportunity employer and your response to any question will not be used as a basis for discrimination, but will be judged on its relevance to the position you are seeking.

PERSONAL INFORMATION

DATE / /

Name (Last)	(First)	(Middle)	Social Security #			
Home Address		City	State	Zip		
Home Telephone		Cell Phone				
Position Applying For	Date Available / /		Are you interested in (check one) <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time			
Days and hours available (complete if applying for part-time position)			Are you willing to relocate <input type="checkbox"/> Yes <input type="checkbox"/> No			
Day	Mon	Tue	Wed	Thu	Fri	Sat
From						
To						
How were you referred to Armstrong Bank?			How many miles? _____			

EDUCATION

Type of School	Name and Location Of School			Degree / Area of Study	Number of Years Attended	Graduated (Check One)
High School	Name	Address				<input type="checkbox"/> Yes <input type="checkbox"/> No
	City	State	Zip			
College	Name	Address				<input type="checkbox"/> Yes <input type="checkbox"/> No
	City	State	Zip			
Graduate School	Name	Address				<input type="checkbox"/> Yes <input type="checkbox"/> No
	City	State	Zip			
Other	Name	Address				<input type="checkbox"/> Yes <input type="checkbox"/> No
	City	State	Zip			

SPECIAL SKILLS

Skills or Licensing	
PC Software / Other Equipment	

LEGAL – Armstrong Bank is an “AT WILL” employer

Are you a U.S. citizen or do you have a legal right & necessary documents to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No (Identity and employment eligibility of all new hires will be verified as required by the Immigration Reform and Control Act of 1986.)
Have you ever been discharged by any company? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, give name of company(ies) _____
Reason for discharge _____
Have you ever been convicted of a crime other than a minor traffic violation? The existence of a criminal record will not automatically disqualify you from the job for which you are applying. <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain offense and final disposition: _____
Are you eligible to be bonded? <input type="checkbox"/> Yes <input type="checkbox"/> No

EMPLOYMENT HISTORY

List below present and past employment, beginning with your most recent.

Name and Address of Company And Type of Business	From	To	Starting	Last	Reason for Leaving	Name of Supervisor
	Mo/Yr	Mo/Yr	Pay	Pay		
	Describe the duties:					
Telephone						

I hereby give permission to contact this employer regarding my prior work experience? Yes ___ No ___

Name and Address of Company And Type of Business	From	To	Starting	Last	Reason for Leaving	Name of Supervisor
	Mo/Yr	Mo/Yr	Pay	Pay		
	Describe the duties:					
Telephone						

I hereby give permission to contact this employer regarding my prior work experience? Yes ___ No ___

Name and Address of Company And Type of Business	From	To	Starting	Last	Reason for Leaving	Name of Supervisor
	Mo/Yr	Mo/Yr	Pay	Pay		
	Describe the duties:					
Telephone						

I hereby give permission to contact this employer regarding my prior work experience? Yes ___ No ___

Name and Address of Company And Type of Business	From	To	Starting	Last	Reason for Leaving	Name of Supervisor
	Mo/Yr	Mo/Yr	Pay	Pay		
	Describe the duties:					
Telephone						

I hereby give permission to contact this employer regarding my prior work experience? Yes ___ No ___

REFERENCES

Give three personal references with whom you have been acquainted for a minimum of two years (do not list relatives).				
Name	Address	Phone	Relationship	Years Known

PLEASE READ CAREFULLY

I understand that, with my authorization, an investigation may be made whereby information is obtained regarding my character, previous employment, general reputation, educational background, credit record and/or criminal history.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in immediate dismissal. I understand, also, that I am required to abide by all rules and regulations pertaining to the delivery of financial services at Armstrong Bank.

I understand and agree that if employed, the employment will be "at will." That is, either I or Armstrong Bank may end the employment relationship at any time, for any reason, or for no reason. Furthermore, I am required to give two weeks written notice in the event that I choose to end my employment with Armstrong Bank.

I understand that receipt of this application by Armstrong Bank does not imply employment and that this application and/or other Armstrong Bank documents are not contracts of employment.

APPLICANT'S SIGNATURE _____ DATE _____/_____/_____

Armstrong Bank – Affirmative Action Survey

It is the policy of Armstrong Bank to provide equal employment opportunities to all individuals based on job-related qualifications and ability to perform a job without regard to age, gender, sexual orientation, race, color, religion, creed, national origin, disability, veteran, or marital status, and to maintain a non-discriminatory environment free from intimidation, harassment or bias based upon these grounds. As an employer and federal contractor, we comply with government regulations and affirmative action responsibilities.

In order to help us comply with government record-keeping, reporting and other legal requirements, we request that you complete the Affirmative Action Survey. The completion of this form is voluntary. It will be kept in a confidential file separate from the Application for Employment. Failure to provide this information will not jeopardize or adversely affect any consideration you may receive for employment or during your employment.

Last Name: _____ First Name: _____ Middle Initial: _____

Male Female

Check one of the following (Must Check one Before Proceeding):

Hispanic or Latino (All races). A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin regardless of race.

Not Hispanic or Latino.

Check all that apply:

White (Not Hispanic or Latino). A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

Black or African American (Not Hispanic or Latino). A person having origins in any of the black racial groups of Africa

Native Hawaiian or other Pacific Islander (Not Hispanic or Latino). A person having origins in any of the peoples of Hawaii, Guan, Samoa, or other Pacific Islands.

Asian (Not Hispanic or Latino). A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

American Indian/Alaskan Native (Not Hispanic or Latino). A person having origins in any of the original peoples of North and South American (including Central America). And who maintain tribal affiliation or community attachment.

Two or More Races (Not Hispanic or Latino). All persons who identify with more than one of the above five races.

Check all that apply:

Vietnam Veteran. If you served on active duty for a period of more than 180 days, any part of which occurred between August 5, 1964 and May 7, 1975, and were discharged or released from that duty with other than a dishonorable discharge or were discharged or released from active duty for a service connected disability and any part of that active duty was performed between August 5, 1964 and May 7, 1975.

Disabled Veteran. If you are entitled to disability compensation under the laws administered by the Veterans Administration for disability rated at 30% or more **or** if you were released or discharged from active duty for a disability incurred or aggravated in the line of duty.

Individual with a Disability. If you have a physical or mental impairment which substantially limits one or more of your major life activities, have a record of such impairment, or are regarded as having such impairment.